



**BECKETT GRADING SERVICES**

4635 McEwen Drive  
 Dallas, TX 75244  
 972.448.9188  
 www.beckett.com

**SUBMISSION FORM**

Please refer to rules and instructions on reverse.

Your Name: \_\_\_\_\_

Account #: \_\_\_\_\_

**First-time submitters:** We will assign an account # upon receipt of your order.

<b>SHIP TO:</b> (please print clearly)	<b>SHIP VIA:</b>	<b>BECKETT USE ONLY</b>	
Name: _____	<input type="checkbox"/> Priority Overnight <input type="checkbox"/> 2 Day <input type="checkbox"/> Express Saver <input type="checkbox"/> Ground <input type="checkbox"/> My FedEx Account # <input type="checkbox"/> International Shipping	Invoice #: _____	
Address: _____		Job #: _____	
Please check one: <input type="checkbox"/> Residential <input type="checkbox"/> Business		Date Received: _____	BGS REP
City: _____		Rec'd By: _____	
State: _____ Zip: _____		Promotion Code: _____	PLEASE ENTER COUPON CODE ABOVE
Phone: _____			
E-mail: _____			

Important for customer notification

#	Sport	Qty.	Year	SET NAME (Toppo, Upper Deck, etc.)	CARD#	CARD/PLAYER NAME	Declared Value
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							

Use this column to determine return insurance

**Total Qty.** \_\_\_\_\_ Note: Use second sheet for additional cards.

Cards will not be graded without payment in full. *Payment must accompany this invoice* and the cards you are submitting.

- By checking this box, your cards will only be authenticated. Your cards will not receive a numeric grade but will be placed into a Beckett holder and labeled as authentic if deemed to be authentic. \*Standard grading fees will apply.
- By checking this box, your cards will be given a numeric grade if possible but if the cards are deemed to be altered (trimmed, recolored, etc), we will seal and authenticate the card in a Beckett Authentic/Altered case. If this box is checked, and the cards are altered, the card will be returned ungraded and will not be in a standard Beckett case. \* Standard grading fees will apply for either of the services listed above

<p><b>GRADING SERVICE GUARANTEE</b>  <small>Cost per card. Check one box only.</small></p> <table style="width:100%; font-size: small;"> <tr> <td></td> <td style="text-align: center;">1-12 cards</td> <td style="text-align: center;">13-30 cards</td> <td style="text-align: center;">31-99 cards</td> <td style="text-align: center;">100+ cards</td> </tr> <tr> <td>2 days</td> <td><input type="checkbox"/> \$30</td> <td><input type="checkbox"/> \$26</td> <td><input type="checkbox"/> \$23</td> <td><input type="checkbox"/> \$21</td> </tr> <tr> <td>5 days</td> <td><input type="checkbox"/> \$25</td> <td><input type="checkbox"/> \$22</td> <td><input type="checkbox"/> \$19</td> <td><input type="checkbox"/> \$16</td> </tr> <tr> <td>10 days</td> <td><input type="checkbox"/> \$15</td> <td><input type="checkbox"/> \$14</td> <td><input type="checkbox"/> \$12</td> <td><input type="checkbox"/> \$11</td> </tr> <tr> <td>20 days</td> <td><input type="checkbox"/> \$12</td> <td><input type="checkbox"/> \$11</td> <td><input type="checkbox"/> \$10</td> <td><input type="checkbox"/> \$9</td> </tr> <tr> <td>45 days</td> <td><input type="checkbox"/> \$11</td> <td><input type="checkbox"/> \$10</td> <td><input type="checkbox"/> \$9</td> <td><input type="checkbox"/> \$8</td> </tr> </table>		1-12 cards	13-30 cards	31-99 cards	100+ cards	2 days	<input type="checkbox"/> \$30	<input type="checkbox"/> \$26	<input type="checkbox"/> \$23	<input type="checkbox"/> \$21	5 days	<input type="checkbox"/> \$25	<input type="checkbox"/> \$22	<input type="checkbox"/> \$19	<input type="checkbox"/> \$16	10 days	<input type="checkbox"/> \$15	<input type="checkbox"/> \$14	<input type="checkbox"/> \$12	<input type="checkbox"/> \$11	20 days	<input type="checkbox"/> \$12	<input type="checkbox"/> \$11	<input type="checkbox"/> \$10	<input type="checkbox"/> \$9	45 days	<input type="checkbox"/> \$11	<input type="checkbox"/> \$10	<input type="checkbox"/> \$9	<input type="checkbox"/> \$8	<p style="text-align: center;"><b>Calculating \$ to be paid to BGS</b></p> <ol style="list-style-type: none"> <li>1. Total # of cards: \$ _____</li> <li>2. Grading Fee Per Card \$ _____</li> <li>3. Multiply line 2 by line 1 for subtotal: \$ _____</li> <li>4. Add \$2.00 for each certified autograph card. \$ _____</li> <li>5. Oversized Item surcharge (see chart for items larger than 3X5) \$ _____</li> <li>6. Add \$12.00 For each magazine/program. \$ _____</li> <li>7. Return insurance (see Table) \$ _____</li> <li>8. Return postage (see Table) \$ _____</li> <li>9. TX Residents ADD 8.25% Sales Tax: \$ _____</li> <li>Total (add lines 3, 4, 5, 6, 7 &amp; 8) \$ _____</li> </ol>	<p style="text-align: center;"><b>Payment Options:</b></p> <p>____ Check/Money Order (Please DO NOT send cash)          Personal checks or credit cards accepted. In the amount of my bill at left, charge my:</p> <p style="text-align: center;">____ Visa ____ MC ____ AX ____ Disc.</p> <p>Card #: _____</p> <p>Exp. Date: _____</p> <p>Name: _____</p> <p>Signature: _____</p>
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<p style="text-align: center;"><b>SHOW SERVICES ONLY</b>  <small>RCR/GCR Pricing</small></p> <table style="width:100%; font-size: small;"> <tr> <td style="text-align: center;">1-5</td> <td style="text-align: center;">6-50</td> <td style="text-align: center;">51-99</td> <td style="text-align: center;">100+</td> </tr> <tr> <td style="text-align: center;">\$10/card</td> <td style="text-align: center;">\$8/card</td> <td style="text-align: center;">\$7/card</td> <td style="text-align: center;">\$6/card</td> </tr> <tr> <td colspan="4" style="text-align: center;">While-you-wait RCR/GCR \$20/card</td> </tr> </table>	1-5	6-50	51-99	100+	\$10/card	\$8/card	\$7/card	\$6/card	While-you-wait RCR/GCR \$20/card																							
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Signature _____	Date _____	Promotion Code _____
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I HAVE READ AND AGREE TO THE BGS GRADING TERMS AND CONDITIONS AT WWW.BECKETT.COM/GRADING

## SUBMISSION RULES AND INSTRUCTIONS

1. At this time, Beckett Grading Services accepts and grades most licensed cards up to 8.5 inches by 11 inches. Additional fees will apply to items larger than 3x5. Please see rule #16. These and certain other cards may be returned at our discretion. Please note that cards showing evidence of counterfeiting, tampering, or restoration will be charged the full amount according to the service option selected. By not checking either of the "Authentic" boxes on the front of the submission form, your cards will be given a numeric grade if the cards are deemed to be gradable by BGS standards. Usual grading fees apply. Please refer to [www.beckett.com/grading](http://www.beckett.com/grading) for updated information.
2. All submissions must be addressed to Beckett Grading Services. Improperly addressed shipments are not subject to turnaround time guarantees. Cards should be sent in oversized (3.25" X 5") semi-rigid holders (such as a Card Saver I). "Penny sleeves" should also be used in conjunction with the oversized semi-rigid holders. BGS will not be responsible for any damages incurred by the use of other holders. For detailed instructions on how to properly package your cards for shipment, please refer to [www.beckettgrading.com/subform/packaging.html](http://www.beckettgrading.com/subform/packaging.html).
3. All card submissions must be accompanied by a Beckett-issued submission form. All other forms, including handwritten copies, are null and void.
4. Please PRINT your name and account number (if you have one) in the upper right corner of the form. If you do not have an account number, one will be assigned to you.
5. In the 'SHIP TO' box, fill in your name, address, phone and E-mail.
6. Note your return shipping method of choice in the 'SHIP VIA' box. Standard shipping will be via FedEx 2-Day unless otherwise marked. Feel free to use your existing FedEx account # if you have one. Please note that BGS will ship cards via USPS registered mail if the declared value of the card totals \$3,000 or more. BGS reserves the right to change carriers without notice.
7. List all cards you are submitting with quantity, year of issue, set name or company (please use standard Beckett terminology when possible), card number, card/player name, and your declared value per lot. You may use additional forms to list more cards, but please only choose one service level per submission form.
8. Select 'Grading Service' level. Check one level only. (Refer to levels on front of form.)
9. To determine amount owed, use the 'Calculating \$ to be paid to BGS' area. Total the number of cards submitted and multiply by the price per card for the grading service you select. Figure return postage and insurance using appropriate tables. Add 8.25% Sales Tax to the cost of service and shipping if you are a Texas resident, unless the cards are for re-sale and you provide us with a valid re-sale tax ID number.
10. Payment options: credit card, money order and personal check. Choose your preferred form of payment and fill in credit card information if necessary. Your card will be charged upon receipt of your order. Don't forget the expiration date and signature. All payments must be in U.S. funds. Returned checks will be assessed a \$30.00 fee.
11. Be sure to include return insurance and ship to address on top of submission form. Send to the attention of 'Beckett Grading Services.' All cards must be sent insured - Beckett will not be responsible for uninsured packages. Owner's declared value is used for determining insurance cost of the return shipment and the maximum amount that can be claimed for damage or loss in shipment for any card or cards. If a claim is necessary at any point, the value of each card will be based upon the actual market value not to exceed the insured value the customer assigned to the card.
12. Failure to completely and accurately fill out the submission form may result in delayed turnaround times or additional charges. If you have questions, visit our web site at [www.beckett.com](http://www.beckett.com) or e-mail us at [grading@beckett.com](mailto:grading@beckett.com) or call 1-972-448-9188. Failure to provide appropriate payment for the requested services and related shipping costs or failure to provide complete contact information in connection with any order could result in loss of submitted cards. BGS will not be responsible for returning cards sent with insufficient payment or inadequate contact information, nor will BGS be required to contact you or retain your cards in such circumstances for a period in excess of three (3) months from its initial receipt.
13. The rights and obligations of both you and BGS shall be governed by and construed in accordance with the laws of the United States and the State of Texas, excluding its choice of law rules. By your submission of cards or memorabilia to BGS, you hereby (a) agree to all of the terms and conditions of these Submission Instructions, (b) submit yourself to the exclusive venue and jurisdiction of the United States District Court for the Northern District of Texas, Dallas Division and/or the District Courts of Dallas County, Texas, and (c) expressly waive any venue or jurisdiction to which you may otherwise be entitled by your present or future domiciles.
14. BGS shall have no liability whatsoever to the customer for any damage to any cards that BGS can reasonably demonstrate occurred while not in the custody or control of BGS. Customer must inspect all cards immediately upon receipt and report any damage or discrepancy (such as mechanical errors pertaining to the description of the card) to BGS within five (5) days of customer's receipt of the cards. Failure to properly inspect, identify and report the damage, discrepancy or error to BGS within 5 days of customer receipt of the card will make the customer/submitter financially liable for any and all losses and/or claims caused by the circulation or sale of the mis-marked or inappropriately identified card.
15. Beckett Grading Services will provide collectors with the finest, most thorough, consistent and accurate grading efforts available in the industry. Disputed grades on cards are limited to typographical errors on the label (i.e., the wrong set name). All turnaround times represent business days during which the order is in the possession of Beckett Grading Services (time in transit is excluded) and begin the day after your order is received at Beckett Grading Services. Failure to meet these deadlines will result in a customer refund. Other stipulations appear on this form.
16. Oversized items consist of any items submitted that are larger than 3"x5". Additional fees will apply and will cover the slabbing and shipping fees associated. See table below for full list of fees.

### RETURN POSTAGE OPTIONS

**FedEx cannot deliver to a U.S. Post Office box. A street address is required.**

#### FedEx

Shipments require signature upon delivery.

**FedEx Priority Overnight:** Next-business-day delivery by 3:00 p.m. to most U.S. addresses; by noon on Saturdays.

**FedEx 2-Day:** Air service typically delivered by 4:30 PM (business address) or 7:00 PM (residential address) in two business days to domestic U.S. destinations.

**Express Saver:** Delivery to businesses by 4:30 p.m. and to residences by 7 p.m., in 3 business days typically. Available to and from all U.S. states except Alaska and Hawaii.

**Ground:** Generally, 1-5 business days within the contiguous U.S.; 3-7 business days to and from Alaska and Hawaii.

#### OVERSIZED ITEM FEES

##### US Residents

- Add \$8/each oversized item in the order. Oversized items consist of items bigger than 3x5.

##### International Customers

- Add \$12/each oversized item in the order. Oversized items consist of items bigger than 3x5.

Priority Overnight Fees:		2-Day Fees:		Express Saver Fees:		Ground Fees:		International Orders Only Global Express Mail	
Cards	Postage	Cards	Postage	Cards	Postage	Cards	Postage	Cards	Postage
1-20	\$52.00	1-20	\$32.00	1-20	\$26.00	1-20	\$15.00	1-20	\$54.00
21-40	\$62.00	21-40	\$40.00	21-40	\$32.00	21-40	\$18.00	21-40	\$72.00
41-60	\$76.00	41-60	\$48.00	41-60	\$36.00	41-60	\$20.00	41-60	\$90.00
61-80	\$86.00	61-80	\$54.00	61-80	\$42.00	61-80	\$22.00	61-80	\$110.00
81-100	\$92.00	81-100	\$62.00	81-100	\$48.00	81-100	\$26.00	81-100	\$130.00
Per 100	\$110.00	Per 100	\$76.00	Per 100	\$54.00	Per 100	\$36.00	Per 100	\$150.00

#### International Customers

International customers have two options. We can send the shipment to a U.S. location and the customer can arrange shipment from there. To do this, use the shipping tables above to calculate the shipping cost and include payment with the service fee. Be sure to provide a U.S. destination address on the submission form. The other option is to receive the shipment USPS Global Express. Customers are liable for the cost on any applicable customs, duties and taxes. Failure to abide by these guidelines may result in nondelivery of cards and/or penalty fees charged back to the customers. These fees can be substantial and we encourage you to investigate the costs before sending the submission. Please indicate which of these options you prefer on the shipping line (line 6) on the front of the submission form.

#### Insurance

Insurance cost applies to all carriers and is based upon the declared value of the package.

Insurance Fees: Declared Value	Fee
\$1-\$1000	\$9.00
\$1001-\$2000	\$18.00
\$2001-\$3000	\$27.00
Add \$9.00 for each additional \$1000 in declared value (or portion thereof)	

International Orders Only Global Express Mail
Insurance: \$1.25 for every \$100 worth of insurance
All fees listed are in U.S. Funds